

2023-2024 UNCG PROMOTIONS AND TENURE & REAPPOINTMENT REVIEW CALENDAR

OFFICE OF THE PROVOST AND EXECUTIVE VICE CHANCELLOR

OCTOBER 5, 2023 (LAST UPDATED)

(DATES/TIMES ARE SUBJECT TO CHANGE)

November 14, 2023, Tues.	Deadline for promotion and tenure (P&T) recommendations/materials to be submitted in Faculty Success (FS) by Academic Units
December 1, 2023, Fri.	Final examinations begin for fall 2023
December 4, 2023, Mon., 10:00 am	Provost meets with University Promotions & Tenure Committee (the Committee)
	P&T Dossiers made available to the Committee, Vice Chancellor for Research & Economic Development, and Dean for Graduate Education, in FS
January 8, 2024, Mon.	Classes begin for spring 2024
January 12, 2024, Fri.	P&T recommendations and dissenting opinions due from the Committee Chair to the Provost; P&T recommendations due from the Vice Chancellor for Research & Economic Development and Dean for Graduate Education to the Provost
January 17, 2024, Wed. 10:00 am	Provost refers additional reviews of any P&T candidate files to the Committee If there are no additional files, Provost discusses with and reports to the Committee
January 23, 2024, Tues.	Deans' recommendations for <u>reappointment</u> of Assistant Professors to second probationary terms due to Provost
January 26, 2024, Fri.	Any additional P&T recommendations due to the Provost from the Committee (assigned on Jan. 17, 2024)
January 30, 2024, Tues. 1:00 pm	Provost's discussion with and report to the Committee (if there were additional candidates)
February 16, 2024, Tues.	Notices of <u>reappointment</u> decisions on Assistant Professors sent to deans; Faculty Personnel Services initiates formal reappointment letters in response to EPAFs
February 5, 2024	Deadline to complete Personnel Report for the Board of Trustees meeting
February 22, 2024	Board of Trustees meeting
February 26, 2024	Formal written notices sent via postal service to all P&T candidates.
Week following BOT meeting Mon. – Fri.	Successful candidate P&T materials returned as electronic files. Unsuccessful candidate P&T materials retained in FS until any challenges to the decision have been resolved.
March 2 – March 10, 2024	Spring 2024 semester break
April 30, 2024, Tues.	Academic departments' deadline for <u>non-reappointment</u> letters to Assistant Professors (with copies to Office of the Provost & Executive Vice Chancellor)