Sample AGREEMENT

Regarding Service Credit Granted Toward PTF Promotion   
The University of North Carolina at Greensboro (UNCG)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has accepted or is considering accepting a position as

[Candidate’s name]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,  
 [Rank] [Department/Program name]  
effective \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[Date].

This agreement acknowledges that credit will be awarded toward promotion and that work accomplished in a previous position or positions (or as an independent scholar) will be counted toward promotion at UNCG. Specifically:

1. [Number] \_\_\_\_\_\_\_years’ credit will be given.

2. The work (courses taught, research/creative activity) enumerated below will be included in the dossier submitted for promotion. Please list activities to be considered and institution(s) where completed, if applicable.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Faculty Member Date Head/Chair/Director Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Dean Date Provost & Executive Vice Chancellor Date